



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	Aug 16 2016 10:15AM - Regular School Board Meeting
AGENDA ITEM	CONSENT ITEMS
CATEGORY	F. OFFICE OF ACADEMICS
DEPARTMENT	CTACE

Special Order Request	<input type="radio"/> Yes <input checked="" type="radio"/> No
Time	
Open Agenda	<input type="radio"/> Yes <input checked="" type="radio"/> No

ITEM No.:

**F-1.**

TITLE:

Agreement between The School Board of Broward County, Florida and The Humane Society of Broward County, Inc. for the Agricultural Science Veterinary Assisting Programs

**REQUESTED ACTION:**

Approve the new Agreement between The School Board of Broward County, Florida and The Humane Society of Broward County, Inc. The term of this agreement will be for a period of (3) years from the date of execution.

**SUMMARY EXPLANATION AND BACKGROUND:**

The School Board of Broward County, Florida will partner with The Humane Society of Broward County, Inc. to provide career technical education, high school students that are enrolled in the Agricultural Science Veterinary Assisting Programs the opportunity to participate in clinical learning experiences that will provide career related experiences.

See Supporting Docs for continuation of Summary Explanation and Background.

This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction     Goal 2: Continuous Improvement     Goal 3: Effective Communication

**FINANCIAL IMPACT:**

There is no financial impact to the District.

**EXHIBITS: (List)**

(1) Continuation of Summary Explanation and Background (2) Executive Summary \_ Humane (3) Humane Society Agreement

**BOARD ACTION:**

**APPROVED**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Enid Valdez	Phone: 754-321-8444
Name:	Phone:

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Daniel Gohl - Chief Academics Officer

Approved In Open Board Meeting On: **AUG 16 2016**

Signature

*Daniel F. Gohl*  
7/25/2016, 4:32:11 PM

By: *[Signature]*  
School Board Chair

F-1 - Agreement between The School Board of Broward County, Florida and The Humane Society of Broward County, Inc. for the Agricultural Science Veterinary Assisting Programs (summary explanation and background con't.)

This district-wide agreement will support the instructional programs provided by Broward County Public Schools that are necessary to meet Florida Department of Education student performance standards. This agreement also addresses the requirements of regulatory agencies for students to qualify for certification/licensure.

The Humane Society of Broward County, Inc. is identified nationally as a “Leader in Animal Welfare.” The Humane Society of Broward County, Inc. is a nonprofit organization that is not affiliated with any county or national organization and has two licensed veterinarians that provide full time services for shelter animals.

In accordance with a previous School Board request, the Career, Technical, Adult and Community Education, (CTACE) Department will develop a survey to measure the effectiveness of the clinical experience. We will request that Veterinary Assistant Students and Teachers complete this survey in order to measure the effectiveness of the partnership. The results of the survey will be used to make recommendations for modifying clinical agreements that will strengthen the student’s job-site experience and the overall program.

### EXECUTIVE SUMMARY

Below is an executive summary for the agreement between The School Board of Broward County, Florida and the Humane Society of Broward County, Inc. that supports the academic and personal enrichment of students in Broward County Public Schools.

Grant Program	N/A
Status	New Agreement
Funds Requested	\$0
Financial Impact Statement	There is no financial impact to the District.
Schools Included	West Broward High School and any other Broward schools with programs that are supported through these clinical experiences.
Managing Department/School	Career, Technical, Adult and Community Education (CTACE) Department.
Source of Additional Information	Enid Valdez                      754-321-8444
Project Description	<p>The Agreement Between The School Board of Broward County, Florida and the Humane Society of Broward County, Inc. will provide clinical experiences necessary to meet the Florida Department of Education student performance standards for Veterinary Assisting Programs. This agreement will benefit students by allowing them opportunity to apply content classroom theory to relevant clinical experiences at that facility. This agreement allows for high school students enrolled in an Agricultural Veterinary Assisting Program to benefit from the approval of this agreement.</p> <p>This agreement addresses the requirements of regulatory agencies for students to qualify for certification/licensure examinations upon program completion. Students will begin use of the facility upon Board approval of this clinical agreement.</p>
Evaluation Plan	Surveys will be completed by students, Health Science teachers, and selected staff of the clinical facilities after completion of the clinical experience to determine quality of experience.
Research Methodology	Curriculum Frameworks and Program of Study as delineated by State for program completion.

## AGREEMENT

THIS AGREEMENT is made and entered into as of this 16<sup>th</sup> day of August, 2016, by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
(hereinafter referred to as "SBBC"),  
a body corporate and political subdivision of the State of Florida,  
whose principal place of business is  
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**THE HUMANE SOCIETY OF BROWARD COUNTY, INC.**  
(hereinafter referred to as "Humane Society"),  
whose principal place of business is  
2070 Griffin Road  
Fort Lauderdale, Florida 33312

**WHEREAS**, SBBC is conducting educational programs through Agriculture Science Education for the purpose of providing skilled workers for the Veterinary Assisting field of service.

**WHEREAS**, the Humane Society has the clinical facilities necessary to assist in the provision of the said educational programs and desires to participate in the education programs for the benefit of the entire community.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

### ARTICLE 1 - RECITALS

1.01 **Recitals.** The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

### ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Program Purpose.** The education of the student shall be the primary purpose of the programs.

2.02 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall begin on the date it is fully executed by both parties and shall continue for a period of three (3) years from the execution date.

2.03 **Instruction and Curriculum.** SBBC shall be responsible, at its sole expense, for provision of classroom instruction, the selection of students, establishment of curriculum, maintenance of records, evaluation of programs, and all educational experiences through the employment of certified instructors through compliance with the guidelines established by the Florida Department of Education and within SBBC Policies and Procedures.

Page 1 of 10

All faculty provided by SBBC shall be duly licensed, certified or otherwise qualified to participate in the program. Neither SBBC or any participating student or faculty member shall interfere with or adversely affect the Humane Society's operations or the Society's provision of services.

2.04 **Substitute Instructors.** SBBC shall, at this sole expense, provide substitute instructors certified for Agriculture Science Education in the event of teacher absence.

2.05 **Telephone Consultation.** SBBC shall provide faculty or school administration for consultation with the Humane Society by telephone at any given time during which students are on the Humane Society's premises without supervision by an instructor.

2.06 **Course Materials.** Upon request, SBBC shall provide the Humane Society copies of current course outlines, course objectives, curriculum, philosophy and a list of faculty and their qualifications.

2.07 **Educational Plan.** SBBC faculty will prepare an educational plan in conjunction with Humane Society staff prior to the placement of students with the Humane Society. The clinical experience to be provided to students shall be specified in writing and shall be based upon the needs of the student to satisfy the objectives of the program. The faculty shall be responsible for maintaining cooperative relationships with Humane Society staff. The Humane Society shall provide opportunities for participating students to observe and assist in various aspects of animal care.

2.08 **Student Evaluation.** Upon the request of SBBC, the Humane Society shall assist in the evaluation of student performance. However, SBBC shall be responsible for guidance, direction and supervision of students participating in the program. The Humane Society shall be responsible at all times for animal care.

2.09 **Number of Assigned Students.** SBBC and the Humane Society agree that the determination of the number of students to be assigned to the Humane Society shall be at the discretion of the Humane Society, based on a variety of factors including, but not limited to, staff and space availability.

2.10 **Program Uniforms.** SBBC shall require students participating in the educational program to wear the uniform of the program and approved nametag while on the Humane Society's premises.

2.11 **Students are Not Humane Society Employees.** SBBC, its faculty and its students shall in no event become or be deemed to be employees, servants, agents, or volunteers of the Humane Society. Students shall be considered employees, servants, agents or volunteers of SBBC.

2.12 **No Compensation.** Each party shall perform the duties and responsibilities specified in this Agreement without compensation. Participating students shall be treated by the Humane Society as trainees and shall have no expectation of receiving compensation or future employment from either party. Any courtesy appointments to Humane Society's staff for the purposes of this program shall be without entitlement of the appointee to compensation or benefits. Students and faculty shall pay for their own meals while participating in the program.

2.13 **Discontinued Student Placement.** SBBC reserves the right to refuse or discontinue the placement of students if the Humane Society does not meet the professional educational requirements and standards of SBBC. The Humane Society reserves the right to discontinue the availability of its facilities and services to any student who does not continuously meet professional or other requirements, qualifications and standards of the Humane Society as determined by the Humane Society, following collaboration with SBBC personnel. The Humane Society reserves the right to immediately remove from its premises any student who behaves unprofessionally or poses an immediate threat or danger to animals or personnel or to the quality of services. However, the parties agree that only SBBC can dismiss a student from program participation.

2.14 **Infectious Diseases and Student Immunizations.** SBBC shall advise students of the risk of infectious diseases and that the Humane Society is not responsible for exposure to infectious diseases. SBBC shall verify that students have received immunizations for Measles, Mumps, Rubella (MMR) Diphtheria and Tetanus (DT) and have received annual screening for Tuberculosis. SBBC shall be responsible for compliance by participating students and faculty with the applicable regulations issued by OSHA and for the provision to participating students and faculty of (1) information and training about the hazards associated with blood and other potentially infectious materials; (2) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (3) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials; and (4) information as to the reasons the employee should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.

2.15 **Personal Property.** The Humane Society shall not be responsible for the personal property belonging to SBBC, SBBC faculty or students participating in the program.

2.16 **Participant's Medical Care.** SBBC and/or the students participating in the program shall be responsible for arranging for the student's medical care and/or treatment, if necessary, including transportation in the event of illness or injury while participating in the program provided at the Humane Society's premises. In no event shall the Humane Society be financially or otherwise responsible for said medical care and treatment.

2.17 **Humane Society Accreditation/Licensure.** The Humane Society shall provide proof of its accreditation/licensure status to SBBC prior to its execution of this Agreement .

2.18 **Professional Liability Insurance Coverage.** SBBC shall provide the Humane Society proof of professional liability insurance coverage with minimum limits of \$1,000,000/\$3,000,000 for each student and faculty member. Students shall be required to be covered by their own health or accident insurance.

2.19 **Humane Society Insurance.** The Humane Society maintains a self-insurance fund for the benefits of its employees, servants and agents. Nothing contained within this Agreement shall constitute a waiver of sovereign immunity by the Humane Society if the Humane Society possesses sovereign immunity.

2.20 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is

changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice

To SBBC: Superintendent of Schools  
The School Board of Broward County, Florida  
600 Southeast Third Avenue  
Fort Lauderdale, Florida 33301

With a Copy to: Director  
Career, Technical, Adult and Community Education  
The School Board of Broward County, Florida  
1701 NW 23<sup>rd</sup> Ave  
Fort Lauderdale, FL 33311

And a Copy to: Curriculum Supervisor  
Agriculture & Health Science Education  
1701 NW 23<sup>rd</sup> Ave  
Fort Lauderdale, FL 33311

To Education Director: Education Director  
The Humane Society of Broward County  
2070 Griffin Road  
Fort Lauderdale, FL 33312

### **ARTICLE 3 – GENERAL CONDITIONS**

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any Humane Society or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an Humane Society or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Independent Contractor.** The parties to this agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, and contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.04 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

3.05 **Termination.** This Agreement may be canceled with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.06 **Default.** The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.07 **Public Records.** Pursuant to Section 119.0701, Florida Statutes, any party contracting with SBBC is required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Agreement; (b) provide the public with access to public records on the same terms and conditions that SBBC would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meet all requirements for retaining public records and transfer, at no cost, to SBBC all public records in that party's possession upon termination of its contract with SBBC and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records stored electronically must be provided to SBBC in a format that is compatible with SBBC's information technology systems. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each party acknowledges that this Agreement and all attachments thereto are public records and do not constitute trade secrets.



3.08 **Student Records:** Notwithstanding any provision to the contrary within this Agreement, any party contracting with SBBC under this Agreement shall fully comply with the requirements of Sections 1002.22 and 1002.221, Florida Statutes; FERPA, and any other state or federal law or regulation regarding the confidentiality of student information and records. Each such party agrees, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless SBBC and its officers and employees for any violation of this section, including, without limitation, defending SBBC and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon SBBC, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon SBBC arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Sections 1002.22 and/or 1002.221, Florida Statutes.

3.09 **Compliance with Laws.** Each party shall comply with all applicable federal, state and local laws, SBBC policies, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.10 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.11 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

3.12 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.13 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.14 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.15 **Incorporation by Reference.** Exhibits attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

3.16 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way effect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence.

- B. By Humane Society Humane Society agrees to indemnify, hold harmless and defend SBBC, its agents, servants and employees from any and all claims, judgments, costs, and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by Humane Society, its agents, servants or employees; the equipment of Humane Society, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of Humane Society or the negligence of Humane Society Inc. agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by Humane Society, SBBC or otherwise.

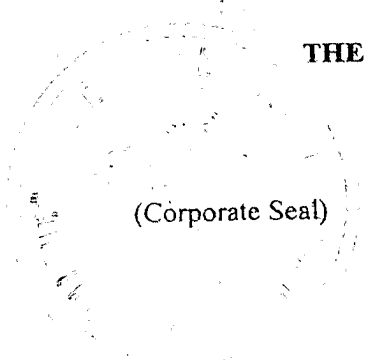
3.25 **School Board Policies.** Humane Society agrees to comply with all School Board Policies, local, state, and federal laws.

3.26 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have made and executed this Agreement on the date first above written.

**[THIS SPAC INTENTIONALLY LEFT BLANK]**

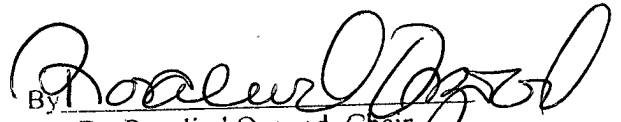
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA




(Corporate Seal)

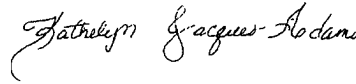
THE SCHOOL BOARD OF  
BROWARD COUNTY, FLORIDA

ATTEST:

By   
Dr. Rosalind Osgood, Chair

  
Robert W. Runcie  
Superintendent of Schools

Approved as to Form and Legal Content:



Digitally signed by Kathelyn Jacques-Adams  
DN: cn=Kathelyn Jacques-Adams, o=The School Board of Broward  
County, Florida, ou=Office of the General Counsel,  
email=kathelyn.jacques-adams@browardschools.com, c=US  
Reason: The Humane Society of Broward County, Inc. · Agriculture  
Science Education  
Location N/A  
Date: 2016.02.22 10:01:30 -05'00'

Office of the General Counsel

FOR HUMANE SOCIETY

(Corporate Seal)

The Humane Society of Broward County, Inc.  
Name of Humane Society

ATTEST:

By Caroline Crane  
Car Crane

\_\_\_\_\_  
Secretary

-or-  
Lorna Smith Inge  
Witness

[Signature]  
Witness

**The Following Notarization is Required for Every Agreement Without Regard to Whether the Humane Society Chose to Use a Secretary's Attestation or Two (2) Witnesses.**

STATE OF FLORIDA

COUNTY OF Broward

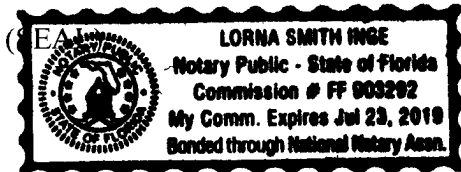
The foregoing instrument was acknowledged before me this 18 day of February, 2016 by CAROLINE CRANE of the Humane Society of Broward County, on behalf of the corporation/Humane Society.

Name of Corporation or Humane Society  
He/She is personally known to me or produced \_\_\_\_\_ as identification and did/did not first take an oath. \_\_\_\_\_ Type of Identification

My Commission Expires:

Lorna A. Inge  
Signature - Notary Public

LORNA SMITH INGE  
Printed Name of Notary



\_\_\_\_\_  
Notary's Commission No.